

## **Approved Meeting Minutes – September 16, 2014 Lakota West UpBeat Club Meeting**

President Jill Trygier called the meeting to order at 7:35 PM and welcomed everyone and asked everyone to turn to a neighbor and introduce themselves.

**Minutes:** Change to August Meeting Minutes -- Andrea is not lead for Uniform Committee. Keri Rampton is the lead. Mike Guinigundo motioned, Helen LeVay Seconded, Motion carried to amend and approve minutes from August 19, 2014 Meeting.

**Financial Reports/Ellen:** Numerous Deposits \$24,400 for Tag Day, \$2100 in additional donations

**Audit Team/Helen LeVay:** Has been working on audit. So far no major findings, 10% sampling, minor recommendations, make sure there are proper receipts for cash. Expense reimbursement -- submit within 30 days. Will finish final report and submit by next meeting for review

### **Directors**

**Mr. Snyder:** Going great, new battery arrived today (base, snare, quads). Chair placement completed for Red/White/Winds. Our 1<sup>st</sup> Band Concert is 4 weeks from tonight (10/14 Fall Concert). 14 kids made All State this year. MB had first performance. Next 6 weeks very busy. Hamilton at 8:05 (last of 9 bands). Meet here around 4:30 PM. Details to follow. Conditioning for Rose in Nov/Dec. Plans are coming together nicely for trip. Winds trip to Cleveland (Feb 7th at 10:30 AM. Short trip up on Friday, back on Saturday. Concert in January at Music Hall. Someone asked about the funding for the Battery – it comes out of school funding. Thank you to Jill Trygier & Helen Huntington for Tag Day

**Mr. Carr:** Alumni Event coming up, please ask people to get signed up. Will be sending out music as you sign up. Senior Night -- October 3rd.

**Mr. Racic** showed 2 of the new drums. Oct 21st -- first Freshman concert

### **Chair Reports**

**Mr. Racic:** UpBeat has a series of cabinets in the storage room along with the frontline equipment. There is a storage closet in the room with the silvers (8x8 room). Propose moving the UpBeat supplies to the silvers room because we need more security for instruments. Need shelves added to that room. Need someone to commit to creating shelves and moving the supplies to that room. Jill--asked for a volunteer to head this up.

**Rose Parade Update/John Trygier:** Kids are signed up for rooms, chaperone list is matched to kids. If you signed up with 3+ students you are in that assigned room. Transportation of equipment/luggage: Final proposal from ABF Trucking = donating trailer for transportation of equipment/uniforms. Truck to move luggage \$5100 round trip, the luggage fees would have been approx. \$13,800, even after supplies (approx. \$550) to make sure the luggage fits; we are still seeing a net savings of \$8,000 when compared to everyone paying for their own luggage.

**Rose Parade Jackets:** Almost ready to order, vendor quote, approval from Rose Committee, not to exceed -- \$22,000.

John Trygier motioned to approve jackets not to exceed \$22,000 and to also give the Executive Committee the authority to negotiate with sponsors in efforts to bring down the jacket cost.

Discussion Points: Chaperones will receive jackets; all students in the marching band will receive a jacket even if they are not going on the trip. Jackets will be available to be purchased; they will be similar in design. The student jackets will have name, instrument, Lakota West Marching Firebirds, West Chester Ohio on the front. The Rose Parade logo will be on the back.

Traci S seconded -- Vote – Motioned Carried

**Raffle:** Cruise offered by Travel Agency, district asked for plan on how to do this, plan was submitted, district sent back with comments and changes to how the raffle would be run by UpBeat and money turned to district, no recognition to UpBeat, district would give raffle. Katie, Leslie, John & Jill on the Raffle Committee -- doing a 50/50 raffle instead of the cruise raffle. We have the opportunity to raise money. Sell 5,000 tickets (\$5 or 5 for \$20) = fundraising benefits of \$10,000 & \$10,000 would be in prizes. Rules of the Raffle will be approved by the Lakota UpBeat Club Inc.

Discussion: Separate for split the pot, cut out the district raffle, where will the tickets be sold -- events around school and area.

John Trygier motioned to modify our raffle from a Cruise Raffle to 50/50 Raffle with 50% going to prizes. The details to be worked out by the Raffle Committee. Proceeds will go to the Rose Trip. Cruise has not been donated yet, if District does not follow through then it goes by the way side. Faith Finkes seconded -- Vote -- Motion Carried

**Rose Parade Program:** Sell in advance \$10 (1st week of December), 300 @ \$6.70 + S&H. Program will be carried under Spirt Wear.

**Spirit Wear/Rachel Butler:** Shared a picture of the Rose Shirts. Spirit Wear will be at Silvers every week – stop by to pick up your order or to turn in an order. Next order date is tomorrow night. Make sure you double check your order forms ~ make sure you include any extra charges.

**Communications/Bill Hertz:** Articles in the Enquirer & Pulse. We are moving forward with LW Bands on Facebook – which will be another communication tool.

**Pit Crew/John Trygier:** Good crew of volunteers, totally done by 10 PM on Thursdays.

### **Fundraising/Jill Trygier**

Jill shared copy of Fundraising Plan. \$100 per student is our goal. Discussion on the fundraisers – what do we expect to make?

- Kroger Plus Card via Jill for Brandi: Drop Off in Kroger funds – mainly due to the fact that many cards have not been renewed
- Tag Day: Almost at 26,500. Great turnout of drivers. Helen & Jill appreciate your help. Best section for turnout = color guard & mellophones 100% for Field Commanders and Drum line.
- Taste of Music/Gretchen Eckerle-- Patty Burger this weekend (3 days), Citi Barbeque - what day would you go -- Sunday won
- Haunted House/John & Julie Skoog working on finding a location. Oct 24/25
- Mattress Sale/ Helen Huntington: This Saturday – if we sell 50 sets we make \$4000 -- get the word out -- Bill has done a great job in getting the word out. Please do not put flyers in mailboxes. There are prizes. We've already sold 2 sets. 10 AM- 5 PM. If you can't make the Sale, call the mattress rep and she can meet you at another location. Small fee for delivery. Delivery all over Ohio.
- Uno Dough Raiser/Theresa Stover/Dawn/Marian/Jill: Asking students to play, alumni, leadership team playing, drum line, jazz combo, winds students to play chamber music.

Getting rose logo approved for t-shirts, tickets, tip jars. Sell 6 tickets per each student. Tickets going out next week. Will be using wrist bands this year. Need an envelope stuffing party

- Split The Pot/Traci Stankiewicz: \$1519 (\$760 to the band) for first game. Lots of volunteers working the stands. Need more volunteers to sign up
- Trivia Night/Traci Stankiewicz: Secured LW Cafeteria, need to know how many tables we can add, how many people we can fit. Need logistics of room set up? Concessions will be available. Nov 15 (6pm-10pm). Per person cost is \$10. Teams of 4, 6, or 8.
- Spirit Shakers/Carolyn & Howard Wetzler: Samples of spirit shakers were shared. Do we proceed with selling? Cost: \$3 or 2 for \$5. Vote to determine skinny or fat shaker. Fat shaker won. Motion made to not exceed \$250. Michelle Guinigundo seconded. Vote and Motion carried.
- Chico's Opportunity was presented – will investigate further.

**Cost of Evening Concerts:** About 3 years ago due to District budget constraints, concerts were going to be moved to daytime. UpBeat agreed that we would donate to the district to cover the costs of the evening concerts. Those funds were not donated last year. Going forward the funds are now available and at this time will no longer be a line item expense for the UpBeat Club ~ approximately \$3200.

Motion to donate not to exceed \$3250 -- money from jacket & transportation to honor the agreement we made with the district. Monica asked to move them from excess fund from last year. Helen LeVay moved Michelle seconded. Vote – Motion Carried. Our next meeting will be after the Freshman concert at the Freshman building starting at 8:15 PM at the latest.

Motion to Adjourn by Traci, Kelly Fish seconded. Motion Carried – Mtg Adjourned 8:57 PM