

Important Information about Medication Drop Off and Parent Meeting for Marching Band Trips to St. Louis Super Regional and Indianapolis Grand Nationals

Trips:

BOA St. Louis Super Regional Championship, Friday, Oct 14- Sunday, Oct 16, 2022
BOA Grand National Championship Indianapolis, Thursday, Nov 10 – Sunday, Nov 13, 2022

Website: [BOA Trips \(St. Louis and Indianapolis\) \(lakotawestbands.org\)](http://lakotawestbands.org)

Medication Drop Off for St. Louis: Tuesday, Sept. 27 from 4:00-6:00 p.m., Main Campus Band Room

Medication Drop Off for Indianapolis: TBD, approximately 2 weeks prior to departure

Parent Meeting for BOTH trips: Thursday, Sept. 29, 6:30 pm, Lakota West Freshman Theater

Forms (see attached zip file): Medication Permit, Medication Permit for self-carry Epi Pens, School Medication Permit for Trips

Important: Medications can only be turned in by the student's parent or guardian and must all be in a Zip Lock bag labeled with student's name.

Ohio law (ORC 3313.718/3313.141) and Lakota School Board Policy 6510 require a signed permit for the Lakota Band Staff to be able to provide any type of medication to the students while traveling with the band. This includes Prescription Medications and ALL OVER THE COUNTER medications, which include Aspirin, Tylenol (acetaminophen), Motrin, Advil (ibuprofen), Tums (antacids), and cough syrup. Instructions for complying with this policy are outlined below. Students are NOT PERMITTED to carry medications on their person. ONLY Self-Carry Asthma inhalers & Self-Carry Severe Allergy Epi-Pens, are permitted with the correct medication forms completed.

1) **Medication Permit** - A separate Medication Permit form MUST be provided for every medical item the student will need while on the trip. These forms MUST BE SIGNED BY YOUR DOCTOR, as well as a PARENT/GUARDIAN. Inhalers and Epi -Pens are THE ONLY type of medication that a student may SELF-CARRY, please remind physicians to include this on the Medication Permit form. See attached zip file for specific form for these items.

2) **Medication Permit – Epi-Pens carried by student** – See attached zip file for specific form.

3) **Medication Turn-in prior to trip** - The forms and the accompanying medications must all be turned in to be verified by Mrs. Robin Robinson, RN, BSN (Registered Nurse for LWHS) and Mrs. Polly Hasty (Registered Nurse for LW Freshman School), on the date and time listed above. Medications Permission forms and medications SHOULD

NOT be brought to school during the day either by the student or the parent. The clinic is not staffed to handle this influx of people. Please turn in your forms and meds on the dates/times indicated above.

4) **Medication ready for Turn-in** - Each medication, prescription or over-the-counter must have the student's name on the container. If it's an over-the-counter medication, please write your student's name on the bottle with a black permanent marker. The over-the-counter medication must also be in the original bottle. Prescription Medication must be in the actual prescription bottle, bearing the student's name, dosage, and administration instructions. Your pharmacy should provide, for free, an extra prescription bottle for school and/or field trips. Please place all meds and permits in an adequate size Ziploc bag with the student's name on the outside.

5) **Prescription Medication ready for Turn-in** - If you have a prescription medication that is oral (a pill), please send in only enough pills for the timeframe we will be gone. Please DO NOT send in an entire bottle of prescription pills. Again, your pharmacy will provide, for free, an extra prescription bottle for school and/or field trips. Remember, the prescription bottle must have a "Prescription Label" that will match the information on the Medication Permit form.

6) **Student Self-Carry Inhalers and Student Self-Carry Epi-Pens** – These must also be brought to Mrs. Robin Robinson, RN, BSN (registered nurse for LWHS) on the Turn-in day to confirm verification of the information on the Medication Permit form with the information on the inhaler/Epi-Pens. Inhalers and Epi -Pens are THE ONLY type of medication that a student may SELF-CARRY, please remind physicians to include this on the Medication Permit form.

7) **Medication Administration** - To make the dispensing of medications more efficient and effective, the chaperones for the trip will be administering the medications. The District will require a consent form that must be completed by the parent/guardian. Attached is the School Medication Permit for Trips

If there are any questions or concerns, feel free to contact the Upbeat Club Trip Coordinator at bus@lakotawestbands.org or LWUpbeat@gmail.com , or appropriate building RN, Mrs. Robin Robinson, RN BSN for LWHS at robin.robinson@lakotaonline.com – 513-874-5699 x10421 or Mrs. Polly Hasty, RN for LW Freshman Building at polly.hasty@lakotaonline.com – 513-874-8390.

We will do our best to answer your questions as quickly as possible.

Also - please reference the band's website for the most up to date information on our trips [HERE!](#)

Thank you,

Lakota West Upbeat Club

[Attachments](#)