

# Charms Music Office 2017

The Charms Music Office Assistant is an online system used to manage all student and financial information for the Lakota West band program. It is imperative that every active band member set up an account. If you need password/log-in information, send an email to your band director with student and parent names, address, phone number and band instrument (you will then be contacted to verify your identity).

**For Parents or students – use this link below to log in:**

The logo for Charms Music Office, featuring the word "CHARMS" in a stylized, handwritten font inside a grey rectangular box.

**For the handout from Mr. Carr:**

**[CHARMS Login Instructions](#)**

***Charms offers several valuable features for students and their parents:***

**Finances.** View your payments for your “Online Store” transactions. If you choose, you can make payments using your credit card or PayPal account within Charms or print your order and pay by check, made payable to Lakota West Upbeat Club.

**Handouts.** View and print marching band music, band directory, handbooks, Charms user manuals, and other important information.

**Student Info.** Review and update your student and parent contact information. Charms lets us have a single database of student information used in all aspects of our program (director communications, uniform assignment, mailings, etc.) So, please make sure we have your correct information!

**You have the option to make uniform purchases directly from your “Online Store” tab in Charms using your credit card or PayPal account.** When you make your payments through Charms, your account is automatically updated (you don't have to wait for the manual posting). For instructions on how to pay for uniform purchases – check back in July